



RETURN AUTHORIZATION FORM

This form is required to authorize your return. Please complete this form and fax to 213-744-1151 or email this from back to us at customerservice@cecico.com

Date: _____ Company Name: _____ Contact person: _____
(Please Print) (First Name) (Last Name)

Telephone No: (____) _____ - _____ E-mail: _____
(Please print clearly)

Invoice No.	Item No.	Color	S	M	L	Reason for return

Terms and Conditions:

- Cecico will honor all returns and credits of reported FACTORY DAMAGE by customer within 7 business days of receiving merchandise. Return requests or damages reported after 7 business days of receiving shipment will no longer be considered factory damage – Cecico will not accept returns or issue credit for mishandled merchandise by you, your employees, or your clients; nor will Cecico accept returns or issue credit for “slow moving” merchandise.
- All factory damage returns must be reported via phone 213-744-1001, fax 213-744-1151 or email to customerservice@cecico.com within 7 business days of receiving the merchandise in order to qualify for Return Authorization (RA) number and UPS return label. Any factory damage return reported **after** 7 business days will **NOT** be accepted.
- Photo references of reported factory damage must be reported via email (photos may be sent after the initial damage report or with the initial damage report) to receive RA number and UPS return label.
- ONLY store credit will be issued for verified factory damaged items – **no refunds will be issued on credit cards.**
- Any package returned without a visible RA number will be refused – no credit will be issued.
- Exchanges can be requested but are subject to availability.
- Cecico does not accept International returns – damages will be compensated with store credit.

Note: To avoid restock fees please inspect your merchandise as soon as you receive your shipment and notify our customer service team as soon as you find the defect.

Customer Signature: _____

Date: _____